

## **Community Foundation of Greater Muscatine**

### **Fund Activity Policy**

Board Adopted: 08/17/2021

Board Approved Amendment: 08/27/2024

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In order to carry out its principal purpose to receive and administer funds for various charitable, scientific or educational purposes and organizations in Muscatine County, the Community Foundation of Greater Muscatine ("Community Foundation") will periodically review the grantmaking activity of our component funds.

A fund is considered active if one or more grants are distributed within a two-year period and in accordance with the fund purpose as documented in the fund agreement.

Unless a waiting period is specified in the fund agreement, after one-year of inactivity, the Community Foundation will contact the founding donor(s), advisor(s), successor advisor(s) or beneficiary agency by mail or e-mail with a reminder of the fund activity policy and one or more of the following options:

- Resume or begin periodic distributions;
- Provide a written plan for funding a specific project that requires accumulating resources;
- Recommend an amended charitable purpose for the fund;
- Recommend amended criteria for awarding grants or scholarships from the fund;
- Recommend transfer of the assets into another Community Foundation component fund; or
- Allow the Community Foundation to transfer the assets into the Community Foundation unrestricted fund.

Any amendments, changes, or remedies recommended by the founding donor(s), or a beneficiary agency must be approved by the Community Foundation's governing Board of Directors.

#### **Inactive Funds**

A fund is deemed inactive if one of the following occur:

- The advisor dies or resigns or evidence of his or her incapacity is provided to the Community Foundation, and if no successor advisor has been named.
- All named successor advisors are unable or unwilling to serve as such.
- No recommendations are made with respect to grants from the fund for a period of two years and, during such period, the advisor(s), successor advisor(s), founding donor(s), or beneficiary agency does not reply to the Community Foundation's attempts to contact them within ninety (90) days of initial outreach.
- The beneficiary agency has ceased operating.

In the event that a fund is deemed inactive, the purpose of the fund or the criteria of the fund may be modified with distributions made that most closely serves the original purpose of the fund, as approved by the Community Foundation's governing Board of Directors.

If a donor advised fund becomes inactive, the Community Foundation will deem the advisory period to have ended and will initiate distributions from the fund in accordance with the provisions of the fund agreement and in accordance with the Community Foundation's Donor Advised Fund Policy.